

2019 ECP Capability Development Funds (Platform Activity Funds)

Summary

Step 1. Discuss your proposal with ECP Director/s

Step 2. With Director's OK, complete online form

https://docs.google.com/forms/d/e/1FAIpQLSeLv9LK-3-lbgzT0HGofLZDB14lj3fe2aGuKGc1D6X8NNFqAg/viewform?usp=sf_link

Step 3. ECP team will email you to confirm the outcome of your request and next steps

Details

Who can apply?

All RMIT researchers, including graduate researchers and academic staff, are eligible to apply (see below re co-leading and reimbursement). Staff must remain affiliated with RMIT for the duration of the funded activity. To be considered for the Capability Development Fund (CDF), activities must have a clearly identified value proposition which is directly aligned to one or more Platform priority areas and the ECP Charter. *Online applications may only proceed with the go-ahead from a Platform Director.*

Alignment

As part of completing the application form, you'll be asked to briefly describe the top 3 ways your activity helps to create value within the ECP Value Chain and has clear alignment to the Platform priorities. The five key domains in the value chain are

- i) Researcher Engagement (eg increased affiliate engagement in ECP activities)
- ii) Capability Development (eg investing in new capability)
- iii) Industry Engagement (eg development of industry opportunities)
- iv) Capability Deployment (eg building capability between different capability groups) and
- v) Research Translation.

Further information on the Platform Priorities can be found via this link:

<https://www.rmit.edu.au/research/research-expertise/our-focus/enabling-capability-platforms>

How much?

Applications in the range of \$5,000-10,000 are expected, although other opportunities will be considered if the value to one (or more) ECPs is demonstrated. Activities are funded at the discretion of each ECP Director (on endorsement from the ADVC Research Capability) and applications are open until all funds are exhausted.

What can be funded?

*****Research Assistants may only be used for NON research work, eg administration, organising of meetings*****

Budget - Supported Expenditure

Costs specifically incurred in conducting the activity that are supported includes the following (all should be quoted ex-GST):

1. Equipment – non-capital expenditure such as the rental/hire, access to and purchase of equipment and consumables (in accordance with RMIT procurement and venue guidelines).

2. Travel - inbound hosting and outbound that will clearly provide direct benefit to the activity as a component of an overall program of knowledge exchange.
3. Other items such as • Services for subject matter expertise or support • Costs associated with the dissemination of outcomes • New training and skill development • Consumables to develop and share a new capability • Costs associated with organising and delivering events.

Budget - Expenditure not Supported

Budget items not supported are stipends • top-ups • buying out of teaching or marking, and travel (as the sole purpose of the request).




Funding

Funds will be paid by reimbursement after pre-agreed and documented milestones are met. A progress report template will be provided. Proposals can be co-led, but the 1st named leader MUST have access to alternate funds to cover the spend until reimbursement. Should the milestones not be met, payment may not occur. All funding is to be exhausted by the end of November, in the year of award.

EFI 2019

It is a condition of funding that all successful recipients of CDF work closely with their relevant ECP Director (to ensure appropriateness of content) and host an engagement event as part of the EFI 2019 Program.

Questions? Contact the ECP Director you've discussed this activity with, or if you need help with the form contact Rachael via research.capability@rmit.edu.au

-  ECP Directors
-  ECP Team
-  Affiliates

Capability Development Fund 2019 process



EFFORT:



ECP Director
& Affiliate
discuss
activity
ideas

Affiliate
completes
online activity
funding
request

ECP Team
emails *PDF of
Form* to ECP
Director to
APPROVE*
(or returned to
Affiliate for
further editing)


incl. in *ECP MG*
papers. Only
discussed 'by
exception',
otherwise
considered
ENDORSED
(pending *ADVC RC*
sign off)

ECP Team
prompts
Affiliate to
complete *CDF*
Health Check
+ *End of*
Activity
online**

Affiliate hosts
engagement
activity at *EFI*
2020

*Director may use *Exec Group* or similar to assist with vetting

**Responses sent to ECP Directors in spreadsheet

 recordkeeping + liaison with School re. expenditure